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*File in
ADP Professional
Standards*

ODP 9-293

cc: DDA

16 FEB 1979

MEMORANDUM FOR: Deputy Director for Administration

FROM : Clifford J. May, Jr.
Director of Data Processing

SUBJECT : Establishment of Agency-wide ADP Professional Standards

REFERENCES : a. Memo to EAG Members fm DDCI dtd 26 Jul. 78, subj.: Management of Automatic Data Processing Resources (ER 78-8760)
b. DDA memo dtd 28 Aug. 78, same subject (DDA 78-2966)

1. Action Requested: This memorandum transmits, for your signature, a transmittal memorandum to the DDCI to accompany the report of an interdirectorates task force on Agency-wide ADP Professional Standards.

2. Background: The transmittal memorandum for your signature traces the actions leading to the report it covers. As additional background, you should know that the tasking in Reference a. of two Agency-wide studies, ADP Professional Standards, and ADP Career Service, was a follow up to recommendations made in an earlier Agency-wide study. This earlier study addressed an issue raised by the EAG in its initial reviews of ADP in CIA. This issue, known as ADP Issue No. 3, asked the question "What balance should we be striving to achieve between centralized and decentralized computer facilities?" The report on ADP Issue No. 3 was completed by an Agency-wide task force in July 1977 and discussed by the EAG in the same month. I have attached a copy of the Executive Summary of this report as additional background.

3. Staff Position: After reviewing the report of the task force on ADP Professional Standards, I am convinced that it represents a viable and significant first step toward Agency-wide standards. Obtaining unanimous agreement among the members of this task force, who represent the parochial interests of their components, was no mean achievement. This agreement, that Agency-wide ADP standards are needed and would be useful, is a necessary first step in developing

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when separated from attachment.

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a standards program. As noted in the memorandum for your signature, the implementation of the study's recommendations can be accomplished with no direct impact on resources. ODP endorses and concurs in this report and is prepared to submit an annual report to you on progress and accomplishments in implementing its recommendations.

4. Recommendation: I recommend that you accept this report and concur in its recommendations by signing the attached memorandum of transmittal to the DDCI.



Clifford B. May, Jr.

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Attachments:

Memo to DDCI

Exec. Summary dtd 15 July 77

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Report - Agency-wide ADP Professional Standards

Distribution:

Orig + 1 - adse

1 - DD/A/ODP *w/ Report*

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